

## **Professional Conduct**

In order to ensure that students (and graduates) of the Johnson College Veterinary Technology (VT) program conduct themselves in an appropriate manner in the classroom and the clinic, professional behaviors will be assessed each semester during the program using the Johnson College VT Professional Behavior Skills Assessment. Guidance will be provided to students on ways to improve and maintain conduct that is in accordance with the Johnson College Code of Ethics and the AVMA standards of ethical conduct for the Veterinary Technician.

The VT Professional Behavior Assessment assesses the following behaviors:

- Demonstrates respect/consideration of faculty, staff and peers
- Arrives to class/lab on time and is prepared
- Accepts and gives constructive criticism
- Demonstrates professional body language
- Adheres to VT dress code in lecture, laboratory, and in clinical situations
- Maintains personal hygiene
- Manages time well
- Actively participates in group discussion and projects in a professional manner

## **Reprimand Policy**

Any student found to commit acts of unprofessional conduct (refer to Professional Conduct) in clinic, laboratory, internship or in the classroom will be subject to the disciplinary actions outlined below. A serious violation of the professional conduct policies or any other unethical behavior (refer to Professional Conduct) may result in immediate dismissal without warning of offenses.

**First Offense WARNING:** Can be issued by Program Director, Internship Coordinator, Faculty, Staff and Clinical Instructor. Documentation of the warning will be signed by both parties in the student's task book and a copy in the student's academic file. The student will be provided feedback and required to complete a professional skills action plan and remediate behavior.

**Second Offense WARNING:** Can be issued by Program Director, Internship Coordinator, Faculty, Staff and Clinical Instructor. The student will receive a letter from the Program Director addressing the second offense. Documentation of the letter will be kept in the student's academic file along with proof of delivery.

**Third Offense WARNING:** A dismissal from the Veterinary Technology program will be issued by the Program Director.

*If a student is dismissed from the Program, they may not request re-admittance into the program.*

*A serious violation of the professional conduct policies or any other unethical behavior (refer to Professional Conduct for definition) may result in immediate dismissal without multiple warning of offenses. A student dismissed from the program for inappropriate conduct may not be considered for re-admission.*

*Students will also be subject to sanctions imposed by clinical sites conducting random drug testing.*