

Career Success Begins with Preparation

- *Career preparation begins in the classroom with instruction and the development of skills.*
- *Resume, cover letter preparation, interview skills, internship/co-op search skills & employer site tours are the next phase.*
- *Then internships and co-ops give valuable work experience in the field of study.*
- *Job search skills, career fair attendance and networking will provide more career options.*



*Hands-On Learning
Experience*



Johnson College

A TECHNICAL COLLEGE

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Johnson College

A TECHNICAL COLLEGE
SCRANTON • PENNSYLVANIA

Specialists in Industrial Relations



Industrial relations provides all new and existing career-related services for students, alumni, faculty and employers.

Industrial Relations



Industrial relations enhances career-related services by creating an atmosphere for employers, faculty, students and alumni to network. Employers are invited to campus to meet directly with the faculty and students to get connected with the hiring process, increasing career opportunities.

Career-related services include:

- Resume Assistance & Review
- Assistance with Cover Letter
- Interview Skills
- Overview of Types of Interviews
- Internship/Co-op/Job-Seeking Skills
- Career Fair Preparation
- Networking
- Tips on Professional Attire
- Tips on Professional Etiquette

The Coordinator of Grants and Industrial Relations regularly visits employers to learn more about their employment requirements and advises them of the various Johnson College technical programs. Information from these visits is shared with faculty, students and alumni. The database of employers will be expanded to offer students and alumni a variety of career opportunities.

- Employers come to Johnson College to make presentations and conduct interviews on and off campus.
- Students may tour employer facilities to learn more about them and career opportunities.
- Career Fairs are conducted on campus for the convenience of students and alumni.
- Class presentations are made on career preparation skills.
- Individual appointments are available for students and alumni.



Johnson College Instructor, Employers of Johnson College Alumni, Roseann Martinetti, Industrial Relations



"The mission of Johnson College is to provide a foundation of education and skills necessary for specialized employment, career advancement and life-long learning."

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